

## Prince Edward County Radio Corporation

### Minutes of Annual General Meeting dated 20 February 2019, 7pm

Entertainment by Caleb, Kasha, Craig F

Present: 110 members plus one by proxy.

1. Jim JJ Johnston, Chairman of the Board, welcomed all to the annual general meeting. An Agenda was presented on screen. (attached.) Moved acceptance of the agenda, JJ Johnston, seconded Doug Monk, carried.

2. Moved: Ratify adequacy of meeting notice by Shelagh Mathers, seconded by Ian Batt, carried. (notice attached.)

5. Moved to accept the minutes of the Annual General Meeting on 26 February 2018, by Doug Monk, seconded Lynn Pickering, carried.

3. The Chair thanked the members of the board who served last year: Lynn Pickering, Shelagh Mathers, Theresa Tunnell, Caleb Hutton, John Ferguson, Doug Monk, Mike Harper and Nancy Parks.

The Chair reported that the board had written a strategic plan for the corporation. The main objectives are paying off the start-up debt and improving the cash position by fundraising. Marie spoke from the floor in favour of emphasizing county artists.

Deb Simpson sends regrets. She has been a very energetic general manager but now has medical problems. We have received written acknowledgement of her service from Robert and Susan Quaiff, SSgt John Hatch (OPP), and Todd Smith. Ian Batt, Lynn Pickering and Patt Larkin spoke from the floor.

We have engaged a new General Manager, Craig Mills.

4. Five director positions with two-year terms are vacant as of this meeting. The board recommends and the Chair nominates:

John Ferguson

Mike Harper

Caleb Hutton

Lynn Pickering

Theresa Tunnell

Bios of these have been distributed (attached). Written consent to serve has been received from John Ferguson and Mike Harper who are not at the meeting. Caleb Hutton, Lynn Pickering and Theresa Tunnell consented to serve.

No other nominations were made.

Moved to elect the five nominated as directors, Rosemary, seconded Terry, carried.

5. Craig Mills presented his operations report for the year, using slides (attached).

Moved to accept the operations report Matt, seconded Ian Batt, carried.

6. Christine Winiarz Searle presented the financial statements for the year ended August 31 2018, (attached) and the Auditor's report. The Auditor's report is a clean opinion, partly because the Community Foundation handles our donations.

It has been difficult to get grants.

Note 13 outlines the extent of services traded with other entities.

Salaries and Commission expenses include much commission on advertising sales.

Questions from members

(a) How big are the donations? Answer: Mostly small.

(b) What are restricted donations? Answer: Donations which must be used for the purpose designated by the donor.

Moved to accept the treasurer's report Lynn, seconded Don, carried.

7. The board decided to issue an RFP for the position of Public Accountant. Seven firms were canvassed and three replied with proposals: Welch and Company, Baker Tilley, and Wilkinson's Belleville office. Interviews were conducted by Deb, Craig, Jenny Moore, and Christine. References were checked.

Wilkinson intended to have assistance from their Trenton office. Wilkinson conducted the audit at the Community Foundation. Welch's quoted fee was \$2,500 more than the other two.

The Board recommends to the membership that they appoint Wilkinson as Public Accountant for 2019.

Rob Leek moved that Prince Edward County Radio Corporation appoint Wilkinson as Public Accountant for 2019. Seconded Rosemary Brown, carried.

8. Meeting Ended